

## Elementary Violation of Compulsory Education (Grades 1-6 or Under Age 12)

Pursuant to Utah Code 53G-6-202 Compulsory Education

Student's Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Custodial Parent(s)/Legal Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

***Truant** means a student is absent for at least half of the school day without a valid parent/guardian excuse. A valid excuse means a parent/guardian communicates to the school via, phone, email, note, or in person and the absence is listed in Policy [2900 - Attendance](#)*

At 5 or more times truant a parent/guardian may be issued a Notice of Compulsory Education Violation by registered mail directing them to:

- **Meet** with the school designee to discuss the child's attendance problems
- **Cooperate** in securing regular attendance
- **Prevent** the child from being truant 5 or more times during the remainder of the school year

Violation Notice Date: \_\_\_\_\_ By \_\_\_\_\_ (Name/Title)

After implementing interventions listed below in **Section 1**, if the parent fails to meet with the school or prevents the child from being truant 5 or more times, the school may report to DCFS at:

<https://dcfs.utah.gov/child-abuse-reporting-form/> (Mark "No" on the question "Do any of the above questions apply to your concerns?" and a reporting form will appear.). Schools will need to provide evidence listed below in **Section 2** when contacted by DCFS.

Date Reported \_\_\_\_\_

### **Section 1. The School's Duties in Resolving Attendance Problems: (Attach all documentation)**

Any action may be used to resolve an attendance problem with a school-age minor at any time during the process. (Also utilize [tiered interventions](#) that address the root cause of the absenteeism.)

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| ● Monitoring school attendance                            | ● Reward appropriate attendance                                 |
| ● Counseling by school authorities                        | ● Developed or revised IEP, BIP, or 504                         |
| ● Attendance contract                                     | ● Adjustments to the curriculum or schedule                     |
| ● Considered alternatives proposed by the child's parent. | ● Assistance in completing missed assignments                   |
| ● Home Visits   | ● Provide a <a href="#">list of resources</a> to assist parents |

### **Section 2. Required Information for Reporting to DCFS: (Attach all documentation)**

- Longest number of consecutive days that the child has been absent (excused or unexcused) from school
- Longest number of consecutive days that the child has been truant from school
- Percentage of school days the child has been absent and/or truant from school
- Is the child failing to make adequate education progress?
- Is the child 2 or more grade levels below the age group expectations in one or more basic skills?
- Is the child receiving Special Education or systematic remediation?
- Is the child performing above the 25th percentile of the student's age group expectations as measured by a standardized academic achievement test?
- Has the school met the requirements as per "Duties of the School to Resolve Attendance Problems"?